

<p style="text-align: center;">UNIVERSITY OF ILLINOIS AT CHICAGO</p> <p style="text-align: center;">COLLEGE OF MEDICINE</p> <p style="text-align: center;">Chicago, Illinois</p>	<p style="text-align: center;">CONTINUING MEDICAL EDUCATION POLICY</p> <p style="text-align: center;">REQUIREMENTS of DISCLOSURE & RESOLUTION of CONFLICT of INTEREST</p>	<p>Policy Number: 21 Effective Date: February 1, 2007</p> <p>Reviewed: February 1, 2007</p>
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If a pharmaceutical company or other grantor provides funding for the educational activity, no part of that money is to be offered to the staff person as a stipend. Grant monies over and above the actual costs of the activity is put into a temporary restricted account (or returned to the grantor upon request). No faculty nor planner is permitted to *directly* accept any money, services, or goods in relation to the educational activity from a pharmaceutical, device or other company in any type of special or personal agreement.

All faculty members must sign a disclosure statement in accordance with the Standards for Commercial Support as established by the Accreditation Council for Continuing Medical Education. If a potential faculty member, for any reason, does not sign the disclosure statement, he or she will **NOT** be allowed to participate in the educational activity. If there appears to be a conflict of interest in what the potential faculty member reports on the disclosure statement related to the content of the educational activity, that conflict must be satisfactorily resolved before the educational activity occurs. This resolution shall include having the Activity Director follow-up to discuss the issue with the potential faculty member. The CME Department and/or Regional Site Committee may become involved if necessary.

Successful resolution of the potential conflict may include, but not be limited to, the following situations:

- Discerning that there is, in fact, no relevant connection between what the faculty member reported and the content of the educational activity;
- Limiting the potential faculty member's participation to a part of the educational activity where there is not a conflict.
- And/or receiving assurance from the potential faculty member that issue of apparent conflict will not be addressed during the educational activity.
- Syllabus materials and audio-visual presentation materials will be reviewed, evaluated and modified as necessary by the Activity Director

The Activity Director is responsible for informing the CME Department of the potential conflict and the method of resolution of said conflict.

Non-Faculty Conflict of Interest

Likewise, people involved with the planning of a CME activity must adhere to the same policy. This includes but is not limited to:

- Activity Directors
- Planning Committee
- Staff
- Members of the CME Committee(s)

Should a Conflict of Interest be identified with a member of the planning committee, The Activity Director is responsible for resolving any potential conflict. This may include:

- Altering or limiting the role(s) of the individual so that the financial relationship is no longer relevant.
- Excluding an individual from participating in the content creation and/or development constituting the Conflict of Interest.

For CME Activity proposals submitted by a CME Committee member where the CME Committee member has HAD involvement with the planning, the Committee member will be expected to recuse him/herself from participating in the discussion of the proposal and/or voting on its approval.