

**Jointly Sponsored CME activities
between UIC COM departments and UIC Hospital/Medical Center**

Any activity brought to the CME committees by a faculty member through his/her department, is considered to be a “directly sponsored” activity. Partnership with any non-accredited entity such as the UIC Hospital Medical Center is considered a joint sponsorship.

If you desire to plan a jointly sponsored activity between your department and the Medical Center, an agreement needs to be signed and executed between the Head of your College of Medicine department and the Medical Center, represented by Dr. William Chamberlin. A sample agreement is available in the CME office.

Once the activity has been certified, any promotional materials prepared must follow the CME brochure guidelines and include both the UIC logo (which are available through the CME office) and the Medical Center logo, found on its website at www.hospital@uic.edu. You may download the logo from the marketing toolkit.